

ISECC

GOVERNING BOARD MEETING MINUTES

September 8, 2021

5:00 PM

This meeting was available publicly via ZOOM ® utilizing the following information:

<https://us02web.zoom.us/j/85601484450?pwd=TERGSVNkWFIRTIzenlvVo5PVkk2QTo9>

5:00 p.m.

A. Convene the Regular Meeting

1. Roll Call: Ace Amandla, Horizon Science Academy-Belmont, Horizon Science Academy-McKinley
2. Board Members present were: Serdar Gurses, Stephanie Gladden and Hosanna Mahaley. Also present were Executive Director Hanan Almiladi, Serdar Kartal, Amanda Nagel, Seat Vedziovski, Dr. Jay Cunneen, Attorney Eric Grodsky, and Dr. Kathleen Hickey
3. Pledge of Allegiance

B. Minutes of the Regular Board Meeting held June 30, 2021 were unanimously approved.

C. Suspension of the Regular Scheduled Board Meeting

1. A motion to approve suspending the Regular Scheduled Board Meeting for the purpose of conducting a public hearing on the ISECC Joint Agreement 2021 Budget was unanimously approved.

D. Close the Regular Board Meeting

1. A motion to approve to close the Regular Meeting for the purpose of conducting a public hearing on the ISECC Joint Agreement 2021 Budget was unanimously approved.

E. The Public Hearing for the FY22 ISECC Budget was convened.

F. Call to order of the Public Hearing on the FY22 Budget

1. Roll Call: Ace Amandla, Horizon Science Academy-Belmont, Horizon Science Academy-McKinley
2. Board Members present were: Serdar Gurses, Stephanie Gladden and Hosanna Mahaley. Also present were Executive Director Hanan Almiladi, Serdar Kartal, Amanda Nagel, Seat Vedziovski, Dr. Jay Cunneen, Eric Grodsky, and Dr. Kathleen Hickey.
3. Dr. Jay Cunneen gave a detailed presentation of the budget, reviewing each line item for revenue and expenditures, the dollar amounts associated with each line item, the source of each revenue and the purpose of each expenditure item. The

presentation included a detailed review of the revenues, the fee structure for each school for tuition and services and the billing structure. Executive Director Almiladi explained the relationship between enrollment and the billing process. The presentation included discussion regarding personnel and services related to a nurse, health screenings, psychologist, speech, OT and PT services. Dr. Cunneen also discussed the Triple I Conference and explained that there were monies in the budget should the Board want to attend. In addition, Dr. Cunneen discussed the contract with the fiscal agent, monies allocated for the audit, software, and insurance for using office space at Ace Amandla. There was some information provided regarding a new school joining ISECC, the Elgin Math and Science Academy Charter School, and that Executive Director Almiladi, and ISECC attorney, Eric Grodsky, had been in conversations with them. Dr. Cunneen discussed the initial fee for new schools which will offset what the three founding members paid upfront last year to go through the establishment of the Joint Agreement and suggested an amount of \$50,000. Dr. Cunneen also spoke about the advertising and PR necessary for recruiting members.

G. Public Comment on the FY22 Budget

1. President Gurses opened the meeting to the public for comments on the FY22 Budget.
2. There were no public comments.

H. Board Member questions on FY 22 budget

1. Ms. Gladden had a question regarding the related services providers.
2. Dr. Cunneen and Executive Director Almiladi explained that currently, schools are paying for related services, but as part of the cooperative, those costs might be shared because multiple schools will be using those services and that ISECC will pay those bills.

I. Close the Public Hearing on the FY22 Budget and Resume the Regular Scheduled Board Meeting

1. Motion to close the Public Hearing on the FY 22 Budget
 - i. Motion by President Gurses
 - ii. Seconded by Ms. Gladden
 - iii. Motion was unanimously approved.

J. Executive Director's Report

Executive Director Almiladi reported that the fiscal agent has been established and a bank account has been opened. Mr. Kartal and Director Almiladi have initiated a system of internal controls requiring two signatures on expenditures. In addition, she reported that ISECC has been assigned an RCDT number, the Region, County, District, Type Code. The Director also reported on the professional development

offered to each school, completing a needs assessment with each principal and case manager, making adjustments to the IEP system, submitting required ISBE forms, recruiting and hiring related service providers, and assuring that schools will operate optimally. The Director reported that there has been no progress on the pension status for the Director.

K. Closed Session

1. Motion to go into Closed Session

- i. Motion by President Gurses
- ii. Seconded by Ms. Gladden.
- iii. The Motion was unanimously approved.

L. Open Session

1. Motion to return to Open Session

- i. Motion by President Gurses
- ii. Seconded by Ms. Mahaley
- iii. Motion unanimously approved.

M. There were no final actions resulting from the Closed Session.

N. Personnel

Executive Director Almiladi presented the personnel report which included employment of Jackie Thomas as health service nurse not to exceed 50% FTE with salary pro-rated pending criminal background check, executive director review, with the potential starting date of September 20th, 2021 and employment of Charm Mosley as psychologist not to exceed 50% FTE with salary pro-rated pending criminal background check, executive director review, with the potential starting date of September 17, 2021.

1. Motion to approve the personal as circulated.

- i. Motion by President Gurses
- ii. Seconded by Ms. Mahaley
- iii. The motion was unanimously approved.

O. Authorize the Executive Board to hire budgeted positions pending final approval by the Governing Board.

Dr. Cunneen explained that the Governing Board only meets twice a year with the next meeting being in March and in order to facilitate the day-to day operations

of ISECC, it is suggested that the Governing Board authorize the Executive Board to hire the budgeted positions and pay the monthly bills.

1. **Motion to Authorize the Executive Board to hire budgeted positions pending final approval by the Governing Board.**
 - i. Motion by President Gurses
 - ii. Seconded by Ms. Mahaley
 - iii. The Motion was unanimously approved.
2. **Motion to Authorize the Executive Board to pay the bills payable that are contained in the FY22 budget pending final approval by the Governing Board.**
 - i. Motion by President Gurses
 - ii. Seconded by Ms. Gladden
 - iii. The Motion was unanimously approved.

P. Adoption of the FY 22 Budget

Dr. Cunneen explained that the Board has fulfilled all the legal requirements by the State of Illinois to pass a budget. The Board approved a tentative budget. The Board posted that budget for over 30 days. The Board published that budget according to the ISBE requirements and the Board had a public hearing on the budget.

1. Motion to adopt the ISECC FY22 Budget as presented.
 - i. Motion by President Gurses
 - ii. Seconded by Hosanna Mahaley
 - iii. The motion to approve the ISECC FY22 Budget was unanimously approved.

Q. Bills Payable

Executive Director Almiladi explained the list of bills payable to the Board.

1. Motion to pay the bills as presented.
 - i. Motion by President Gurses
 - ii. Seconded by Ms. Mahaley.
 - iii. The motion was unanimously approved.

R. Policies-none

S. Old Business

1. **Concept Schools Fiscal Agent Agreement- Tabled**

Discussion regarding the agreement with Concept Schools as the Fiscal Agent began by President Gurses asking Attorney Eric Grodsky if there was an addendum to the fiscal agent agreement.

Attorney Grodsky: “We do not have a fiscal agent agreement in place, so if you were asking about reviewing and adding an addendum to it, we don’t have an agreement in place. The way that this matter was left , last I heard, was that the Concept Schools folks were drafting an agreement that would articulate their responsibilities vis-à-vis ISECC, but I have not seen such an agreement”.

Dr. Cunneen suggested we table this and ask Attorney Grodsky to review it upon receipt.

2. Establish a Bank Account for the ISECC

- i. Motion to approve establishing a bank account for the ISECC
 1. Motion by President Gurses
 2. Seconded by Ms. Gladden

T. New Business

1. Triple I Meeting.

Dr. Cunneen explained that the Triple I meeting in November is a meeting of board members, superintendents, directors, and business managers held in Chicago every year and requested an amendment to the motion to allow ISECC Board Members and the Executive Director to attend conferences they deem necessary and are within the budget.

- i. Motion to approve attendance for the Board and Executive Director at conferences deemed necessary and within the budget.
 1. Motion by President Gurses
 2. Seconded by Ms. Gladden

U. Correspondence- none

V. Future Board Meeting Date is March 2 at 5:00 p.m.

W. Adjournment

- i. Motion to adjourn the meeting.
 1. Motion by President Gurses
 2. Seconded by Ms. Gladden
- ii. Meeting adjourned at 6:24 p.m.