

**ISECC**  
**Executive Board Meeting Minutes**  
**September 22, 2022**

- A. Convene the Regular Meeting @ 12:42 PM**
- B. Roll Call: Ace Amandla, Horizon Science Academy-Belmont, Horizon Science Academy-McKinley, Elgin Math and Science Academy (All Present)**
- C. Pledge of Allegiance**
- D.**
  - 1. Approval of the minutes of the Regular Board Meetings on August 22 and August 25, 2022**
    - Motion to Approve (Ms. Nagel)**
    - 2nd (Mr. Vedziovski)**
    - Motion approved unanimously**
  - 2. Retroactive Approval of payroll and bills payable for July - \$11,679.17**
    - Motion to approve (Mr. Vedziovski)**
    - 2nd (Mr. Connell)**
    - Motion approved unanimously**
- E. Approval of payroll and bills payable for August -\$ 11,122.83**

**Vote for approval for the August payroll and bills will be moved to the next ISECC Board Meeting due to a discrepancy.**

**The board will consider approval of the payroll and bills for August at the next board meeting due to a discrepancy in the financial documents. (Docs were off by -\$958.72)**
- F. Executive Director's Report**

**No questions regarding the Executive Director's Report**
- G. Closed Session**
  - 1. Closed session for the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c)(1)**

**No closed session**
- H. Return to Open Session**

**I. Final action on Closed Session items, if needed.**

**J. Old Business**

- 1. Retroactive Approval of each school's Fees for FY23 of \$47,500**

**Motion to Approve (Ms. Nagel)**

**2nd (Mr. Vedziovski)**

**Motion approved unanimously**

- 2. Approve payment of unpaid retirement balances owed to the Executive Director for FY22 and FY23 to be paid to and invested by the Executive Director in a retirement account of her choosing**  
**Board will consider at the next Board meeting the proposals from Dr. John Aytekin regarding unpaid retirement balances and retirement compensation moving forward.**

**K. New Business**

- 1. Approval of tuition reimbursement for Executive Director FY23**

**Motion to approve tuition reimbursement procedure that Ms. Almiladi submits reimbursements to Bill.com and Board President (Ms. Nagel) approves the reimbursement in Bill.com to not exceed the amount \$5000 in the fiscal year. The \$5000 amount is already budgeted for and is part of Ms. Almiladi's existing employment contract.**

**Motion to Approve (Ms. Nagel)**

**2nd (Mr. Connell)**

**Motion approved unanimously**

- 2. Discuss future ISECC employee benefits policies for the following areas:**
  - a. Medical**
  - b. Dental**
  - c. Vision**
  - d. Paid Time Off, Bereavement Time Off, Maternity Leave /Paternity Leave**
  - e. Mileage Reimbursements**
  - f. Other reimbursements**
  - g. Covid considerations**

**Board will examine options for providing ISECC employees a benefits package at the next board meeting.**

**2. Discuss ISECC Paid Time Off recording system**

**Motion to have Board President (Ms. Nagel) track PTO time taken by Ms. Almiladi. Ms. Almiladi will send the spreadsheet to Ms. Nagel of PTO time taken thus far.**

**3. Discuss Urban Prep Charter School's informal request to join ISECC**

**Ms. Almiladi will have a conversation with Urban Prep to go over logistics of them potentially joining ISECC. Board will review Ms. Almiladi's requests for logistical matters associated with bringing on another school at an upcoming board meeting.**

**L. Correspondence**

**M. Policies**

**N. Adjournment**

**Motion to approve (Mr. Vedziovski)**

**2nd (Mr. Connell)**

**Meeting adjourned at 2:01.**