



## ISECC Executive Board Meeting Agenda

April 18, 2024

Horizon McKinley School

4:00PM-5:30PM

<https://meet.google.com/xtr-cffe-yng?authuser=0>

### 1. Roll Call:

- a. Present: Becky Cortesi-Caruso, Amanda Nagel, Alex Connell, Seat Vedzvioski, Jaqueline Willer
- b. Absent: NA
- c. Additional Guests: NA

### 3. Review and Approval of March 21, 2024 Meeting Minutes

- a. Alex made a motion to approve the March board meeting minutes, Jacquelyn seconded the motion. The motion was approved unanimously

### 4. Review and Approval of April 18, 2024 Agenda

- a. Amanda made a motion to approve the April board meeting minutes, Jacquelyn seconded the motion. The motion was approved unanimously

### 5. Public Comment

- a. N/A

### 6. Executive Director's Report

- a. [https://docs.google.com/document/d/1MNHryujScF8K4akcBWFZCMo4nzgLWc8Sb\\_HNFzZ059s/edit](https://docs.google.com/document/d/1MNHryujScF8K4akcBWFZCMo4nzgLWc8Sb_HNFzZ059s/edit)

### 7. Approval of Bills

a. Bill.com Approvals

8. Old Business

a. ISECC member district annual fee

- i. ACE 41, Belmont 66, EMSA 76, McKinley 99, Total 282
- ii. ACE 14.5%, Belmont 23.5%, EMSA 27%, McKinley 35%
- iii. Student Count, July, October, January, March
- iv. Schools to be billed August, November, February, April

b. EDPlan Connect Easy IEP Cost

- i. Additional \$10,000 cost for ISECC
  1. Executive Board would like a meeting with EasyIEP
  2. For now, the board has rejected the cost of \$10,000

9. New Business

a. Special Education Student Count

- i. [https://docs.google.com/spreadsheets/d/1tCiHGURkTzf0jggkQzfMpy\\_bLLoiUQUJKahhRU2khxs/edit#gid=703282827](https://docs.google.com/spreadsheets/d/1tCiHGURkTzf0jggkQzfMpy_bLLoiUQUJKahhRU2khxs/edit#gid=703282827)
- ii.

b. 504 Student Count

- i. [https://docs.google.com/spreadsheets/d/1tCiHGURkTzf0jggkQzfMpy\\_bLLoiUQUJKahhRU2khxs/edit#gid=703282827](https://docs.google.com/spreadsheets/d/1tCiHGURkTzf0jggkQzfMpy_bLLoiUQUJKahhRU2khxs/edit#gid=703282827)

c. Nursing Data

- i. [https://docs.google.com/document/d/1xOXzljZolOPYrpgNznCCM7s\\_O4Nndf1FcDWDzgJr6Fs/edit](https://docs.google.com/document/d/1xOXzljZolOPYrpgNznCCM7s_O4Nndf1FcDWDzgJr6Fs/edit)
- ii. <https://docs.google.com/document/d/1G0MQX66Ug8HxVqZReqfrjyMzbSiVI1MbefHy67sRcuU/edit>
- iii. Becky will provide principals job descriptions (nurse and speech pathologist) to be posted on school websites.
- iv. Becky and Seat will connect with indeed to set up indeed

d. Michelle Wilcox Case Management Services

- i. Collaborate with case managers to schedule all IEP meetings
- ii. Writes IEPs with staff data given to her
- iii. Coordinates all special education and 504 meetings and completes all of the paperwork
- iv. Total Cost is \$79,000 for a ten month contract and a maximum of 300 students
- v. The Executive Board would like to invite Ms. Wilcox to the May board meeting.

- e. Discussion to add related service members to ISECC
  - i. Executive Board discussed a direct hire for a certified school nurse for ISECC
  - ii. Executive Director will create a Certified School Nurse Job Description
- f. Post for a speech pathologist between McKinley and ACE
  - i. Executive Director will create job description
- g. Discussion about Governing Board Meeting Dates
  - i. Tentatively Thursday, April 25, 2024 at 5:00PM
- 10. Closed Session: Executive board members will go into closed session to discuss the ISECC Executive Director of Special Education's contract
- 11. Adjournment: The meeting adjourned at 5:38PM